

UNISON IN WALTHAM FOREST
NOMINATION FORM
ELECTION OF BRANCH OFFICERS FOR THE YEAR 2016

Please note Nomination Forms **must be returned by 5pm on Monday 7th December 2015**

Any Forms received after the deadline **will be void.**

Fair Representation

The Branch aims to fairly represent all its members. We therefore actively encourage nominations from black, disabled, women and LGBT members. UNISON rules state that the Branch Committee posts should fairly represent those groups and low paid members. In order to meet UNISON'S proportionality, fair representation and our own branch rule requirements, the Branch Officer's Group should consist of 10 women, 6 black members and 5 low paid members (remembering that the Committee should also have 5 departmental convenors, one from each Council Directorate and one from each of the larger employers plus a rep from each of the self-organised groups).

BRANCH OFFICER POSITION	NOMINEE	PROPOSED	SECONDED
CHAIRPERSON			
VICE CHAIR (1)			
VICE CHAIR (2)			
SECRETARY			
ASSISTANT SECRETARY			
TREASURER			
MEMBERSHIP SECRETARY			
WELFARE SECRETARY			
HEALTH & SAFETY OFFICER			
EQUALITY OFFICER			
AFFILIATED POLITICAL FUND			
EDUCATION & TRAINING OFFICER			
LIFELONG LEARNING CONVENOR			
BRANCH PENSIONS OFFICER			
PUBLICITY & CAMPAIGNS OFFICER			
INTERNATIONAL OFFICER			
YOUNG MEMBERS OFFICER			

- Signatures of the **Proposer** and **Seconder** need to be included on the Nomination Form.
- If there is more than one candidate a postal ballot will be held unless agreement can be reached on a job share arrangement.
- Each nominee will be notified and given the right to withdraw no later than three days prior to the ballot starting.
- All candidates will need their election addresses in by 5pm on 11th December 2015
- All election addresses to be no longer than 250 words.

TIMETABLE		
Monday	2nd November 2015	Nomination Papers will leave the Branch Office
Monday	7th December 2015	Nominations need to be returned to the Branch Office by 5pm
Friday	11th December 2015	Election addresses (if needed) of no more than 250 words need to be at the Branch Office
Monday	11th January 2016	Ballot Papers will start to leave the Branch Office
Friday	29th January 2016	Ballot Closes at 4pm

UNISON IN WALTHAM FOREST
NOMINATION FORM
ELECTION OF DELEGATES FOR THE YEAR 2016

Please note Nomination Forms **must be returned by 5pm on Monday 7th December 2015**

For both the Regional Council and Conference, the number of delegates a Branch can send is determined by our total membership.

The delegates will be elected by the number of votes but we do have to take into account proportionality and fair representation, so our delegations will include 50% women, at least one black member and one low paid member. We would also hope to include disabled members, LGBT members and young members.

The Local Government and National Delegate Conferences take place from 19-20TH June 2016 (Local Government Conference) and 21-24th June 2016 (National Delegate Conference) and will be held in Brighton. Conference delegates receive their full fare and accommodation costs plus a subsistence allowance to cover expenses.

We need to elect 4 delegations:

1. REGIONAL LOCAL GOVERNMENT COMMITTEE (3 DELEGATES)

NAME	PROPOSED BY	SECONDED BY

2. REGIONAL COUNCIL (4 DELEGATES)

NAME	PROPOSED BY	SECONDED BY

3. **LOCAL GOVERNMENT CONFERENCE 2016 (4 DELEGATES)**

NAME	PROPOSED BY	SECONDED BY
Low Paid Seat		
Young Members Seat		

4. **NATIONAL DELEGATE CONFERENCE 2016 (3 DELEGATES)**

NAME	PROPOSED BY	SECONDED BY
Low Paid Seat		

The Low Paid seat(s) have to be occupied by a member earning less than the amount set by the NEC. This is currently £9.24 per hour.

If a job share delegate is elected then the third seat has to be occupied by a young member.

The Young Members seat(s) must be occupied by a member of 26 years or less.

It is expected that all delegates attending Local Government and National Delegate Conferences will prepare a written report for the branch committee following the conference (in this case it is likely to be Tuesday 12th July 2016).

One delegate position can be Job Share for each of the conferences.

Delegations for both conferences must reflect the gender and race mix of the branch.

The timetable for the Delegates elections is the same as for the branch officers which is outlined above.