



Part Time Matters Survey

If you work in local government for fewer than 37 hours each week (36 in London), then you are regarded as a part-time worker. If that applies to you, please complete our survey to help UNISON see how the cuts have affected your working life and what you would like us to achieve for you.

Any information that you provide will be treated in the strictest confidence. The information collected will only be used to help us analyse who answered our survey.

Question 1

What job(s) do you do? (If you do more than one job in local government, please tick the job title for each job that you do. Job 1 will count as your main job)

If you do more than 3 part-time jobs, please provide details of the job(s) under 'Other Comments' at the end of this survey.

Job Title	Job 1	Job 2	Job 3	Job Title	Job 1	Job 2	Job 3
Accountant				Admin Assistant			
Admin Officer				Architect			
Building Officer				Building Control Officer			
Bursar / School Business Manage				Call Centre Worker			
Caretaker (housing)				Caretaker (school)			
Catering worker (not school)				Chief Officer/Senior Manager			
Connexions Personal Adviser				Data Entry Officer			
Day-care Worker				Domestic/Cleaner (not school)			
Domiciliary Services Organiser				Driver			
Economic Development Officer				Education Welfare Officer			
Engineer				Environmental Health Officer			
Family Support Worker				Finance Officer			
Grounds Maintenance Worker				Highways Inspector			
Homecare Worker				Housing Benefits Officer			
Housing Officer				Human Resources Officer			
Human Resources Assistant				ICT/IT Officer			
Lawyer/Legal Officer				Leisure Centre Assistant			
Library Assistant				Librarian			

Nursery Nurse/Under 5s Worker				Occupational Therapist			
Office Manager				Office Manager			
Personal Assistant				Planning Officer			
Policy Officer				Refuse Collector			
Registration Officer				Revenues Collection Worker			
Residential Care Assistant				Residential Care Assistant			
Road Worker				School Cleaner			
School Cook				School Crossing Officer			
School Meals Worker				School Secretary/Administrator			
School Technician				Secretary (not school)			
Social Worker				Surveyor			
Teaching/Classroom Assistant				Trading Standards Officer			
Training Officer				Typist/Clerk			
Warden				Welfare Assistant			
Youth and Community Worker				Other			
Not local government job							

Question 2

How many hours a week do you work in each job that you have selected in question 1?

Hours	Job 1	Job 2	Job 3	Hours	Job 1	Job 2	Job 3
1 - 2				3 - 4			
4 - 5				6 - 7			
8 - 9				10 - 11			
12 - 13				14 - 15			
16 - 17				18 - 19			
20 - 21				22 - 23			
13-14				13-14			
6				15-16			
17-18				17-18			
19-20				19-20			
21 - 22				23 - 24			
25 - 26				27 - 28			
29 - 30				31 - 32			
33 - 34				35 - 36			

Question 3

Who do you work for?

Employer	Job 1	Job 2	Job 3
Local Council			
School			
Other			

Question 4

Please enter the name of the employer for each job that you have stated you do in Question 1 (Optional).

	Employer Name
Job 1	
Job 2	
Job 3	

Question 5

What is your pattern of work for each job that you do? (Please✓)

- | | | | |
|---------------------------|--------------------------|--------------------------|--------------------------|
| | Job 1 | Job 2 | Job 3 |
| 1. Fixed weekly hours | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Job 1 | Job 2 | Job 3 |
| 2. Flexible hours | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Job 1 | Job 2 | Job 3 |
| 3. Term time only | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Job 1 | Job 2 | Job 3 |
| 4. Job sharer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Job 1 | Job 2 | Job 3 |
| 5. On zero hours contract | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Job 1 | Job 2 | Job 3 |
| 6. Other (Please state) | _____ | _____ | _____ |

Question 6

Why do you work part-time? (You can select more than one option)

1. To juggle childcare or elder care with work
2. To improve your work/life balance
3. Full-time work is not available
4. Made redundant from full-time job
5. Other (Please state) _____

Question 7

Has your employer cut the number of hours that you work since 2010?

- Yes – Go to question 8 No – Go to question 9

Question 8

If you answered yes to the previous question:

What were your original hours?

And what are they now?

Question 9

Have you been moved from part-time hours to one of the following?

1. Term-time working
2. Zero hours contract
3. Annualised hours (employed to work a particular number of hours over the period of a year rather than a week/day)
4. No
5. Don't know

Question 10

Are you happy with this change?

- Yes No

Question 11

Are you covering the work of a redundant or vacant post as well as your own?

- Yes No

Question 12

What is your hourly rate of pay? (Please give details for each local government job that you do as stated in question 1)

	Job Name (insert your job(s) selected in question1)	Hourly Rate of Pay
Job 1		£
Job 2		£
Job 3		£

Question 13

Do you feel you are paid enough for the work you do?

- Yes
 No
 Don't know

Question 14

How many hours of unpaid overtime do you work without pay each week? (Please✓)

- 0 - 2 hours
 3 – 4 hours
 5 – 6 hours
 7 – 8 hours
 9 - 10 hours
 10 or more hours
 None
 Other (please state)

Question 15

Has your employer cut any of the following conditions since 2010?

1. Car allowances
2. Annual leave
3. Sick pay
4. Unsocial hours rates
5. Overtime pay
6. Other (Please state)

Question 16

Do you claim in-work benefits?

- Yes – Go to question 17

No – Go to question 18

Question 17

If you answered yes to question 16, have you had your benefits cut since 2010?

Yes No Don't know

Question 18

Have you received any work-related training from your employer?

Yes – Go to question 19

No – Go to question 21

Question 19

If you answered yes to question 18, when was the last time you received it?
(Month/Year)

D	D	M	M	Y	Y	Y	Y

Question 20

Did you get paid while doing the training?

Yes No Not sure

Question 21

Are you a UNISON member?

Yes – Go to question 22

No – Go to question 25

Question 22

If yes, what is the name of your UNISON branch?

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Question 23

Is there a UNISON steward/rep in your workplace?

- Yes No Don't know

Question 24

If you have ever requested help from UNISON, were you happy with the help you got?

- Yes No

Question 25

Which of the following would you like UNISON to campaign for on behalf of part-time workers?

- Job Security
- More pay
- Equal Pay
- Unsocial hours/overtime payments
- Annual leave
- Better deal for part-time workers
- Family friendly policies
- Other (please specify)

Question 26

Please use this space to say how you feel about your job and how it could be improved.

Question 27

If we need further information, please can we contact you?

Yes – please provide your contact details below

No – please go to question 29

Question 28 – Contact Details

Please provide your contact details which will be treated in the strictest confidence.

Name: _____

Address (including postcode):

Email address: _____

Daytime telephone number: _____

Please note that all the following questions are voluntary.

Question 29 - Gender (Please✓)

Female Male Prefer not to say

Question 30 - Age Group

My age is (Please✓):

16-17 18-21 22-29 30–39

40-49 50-59 60 and over Prefer not to say

Question 31 - Disability

Do you have an impairment, health condition or learning difference? (Please✓)

Yes No Prefer not to say

Question 32 - Ethnicity

I would describe my ethnic origin as: (Please✓)

1. White: British Irish Any other white background
2. Mixed: White and Black Caribbean White & Black African
 White & Asian Any other mixed background
3. Asian or Asian Indian
4. British: Pakistani Bangladeshi Any other Asian background
5. Black or Black Caribbean
6. British African
7. Any other Black background
8. Chinese
9. Other ethnic Please state group (OE) _____
10. Prefer not to say

Question 33 – Other Comments

Please use this space to provide information not covered elsewhere in the survey and which you think will be of interest to us about your part-time job

Thank you for completing this questionnaire. All questionnaires will be destroyed after the data has been inputted.

Please complete your questionnaire by Monday 15 July 2013.

Please return your completed form to Marilyn Bailey, Local Government Service Group, UNISON, UNISON Centre, 130 Euston Road, London NW1 2AY or email to m.bailey@unison.co.uk