

UNISON IN WALTHAM FOREST
NOMINATION FORM
ELECTION OF BRANCH OFFICERS FOR THE YEAR 2015

Please note Nomination Forms **must be returned by 5pm on Monday 8th December 2014.**

Any Forms received after the deadline **will be void.**

Fair Representation

The Branch aims to fairly represent all its members. We therefore actively encourage nominations from black, disabled, women and LGBT members. UNISON rules state that the Branch Committee posts should fairly represent those groups and low paid members. In order to meet UNISON'S proportionality, fair representation and our own branch rule requirements, the Branch Officer's Group should consist of 10 women, 6 black members and 5 low paid members (remembering that the Committee should also have departmental convenors, one from each Council Directorate and one from each of the larger employers plus a rep from each of the self-organised groups).

BRANCH OFFICER POSITION	NOMINEE	PROPOSED	SECONDED
CHAIRPERSON			
VICE CHAIR (1)			
VICE CHAIR (2)			
SECRETARY			
ASSISTANT SECRETARY			
TREASURER			
MEMBERSHIP SECRETARY			
WELFARE SECRETARY			
HEALTH & SAFETY OFFICER			
EQUALITY OFFICER (Black Members)			
EQUALITY OFFICER (Disabled Members)			
EQUALITY OFFICER (LGBT)			
EQUALITY OFFICER (Women)			
LABOUR LINK OFFICER			
EDUCATION & TRAINING OFFICER			
LIFELONG LEARNING CONVENOR			
MEMBERSHIP SERVICES OFFICER			
PUBLICITY OFFICER			
CAMPAIGN OFFICER			

INTERNATIONAL OFFICER			
YOUNG MEMBERS OFFICER			

- Signatures of the **Proposer** and **Secunder** need to be included on the Nomination Form.
- If there is more than one candidate a postal ballot will be held unless agreement can be reached on a job share arrangement.
- Each nominee will be notified and given the right to withdraw no later than three days prior to the ballot starting.
- All candidates will need their election addresses in by 5pm on Friday 19th December 2014.
- All election addresses to be no longer than 250 words.

TIMETABLE		
Wednesday	12 November 2014	Nomination Papers will leave the Branch Office
Monday	8 December 2014	Nominations need to be returned to the Branch Office by 5pm
Friday	19 December 2014	Election addresses (if needed) of no more than 250 words need to be at the Branch Office
Tuesday	6 January 2015	Ballot Papers will start to leave the Branch Office
Friday	30 January 2015	Ballot Closes at 4pm

**UNISON IN WALTHAM FOREST
NOMINATION FORM
ELECTION OF DELEGATES FOR THE YEAR 2015**

Please note Nomination Forms **must be returned by 5pm on Monday 8th December 2014.**

For both the Regional Council and Conference, the number of delegates a Branch can send is determined by our total membership.

The delegates will be elected by the number of votes but we do have to take into account proportionality and fair representation, so our delegations will include 50% women, at least one black member and one low paid member. We would also hope to include disabled members, LGBT members and young members.

The Local Government and National Delegate Conferences take place from 14th to 15th June 2015 (Local Government Conference) and 16th to 19th June 2015 (National Delegate Conference). Conference delegates receive their full fare and accommodation costs plus a subsistence allowance to cover expenses. This year the conference is being held in Glasgow.

We need to elect 4 delegations:

1. REGIONAL LOCAL GOVERNMENT COMMITTEE (3 DELEGATES)

NAME	PROPOSED BY	SECONDED BY

2. REGIONAL COUNCIL (4 DELEGATES)

NAME	PROPOSED BY	SECONDED BY

3. **LOCAL GOVERNMENT CONFERENCE 2015 (4 DELEGATES)**

NAME	PROPOSED BY	SECONDED BY
Low Paid Seat		
Young Members Seat		

4. **NATIONAL DELEGATE CONFERENCE 2015 (3 DELEGATES)**

NAME	PROPOSED BY	SECONDED BY
Low Paid Seat		

The Low Paid seat has to be occupied by a member earning less than the amount set by the NEC. I would guess it will be around £9 per hour.

If a job share delegate is elected then the third seat has to be occupied by a young member.

The Young Members Seat must be occupied by a member of 26 years or less.

It is expected that all delegates attending Local Government and National Delegate Conferences will prepare a written report for the branch committee following the conference (in this case it is likely to be Tuesday 7th July 2015).

One delegate position can be Job Share for each of the conferences.

Delegations for both conferences must reflect the gender and race mix of the branch.

The timetable for the Delegates elections is the same as for the branch officers which is outlined above.