

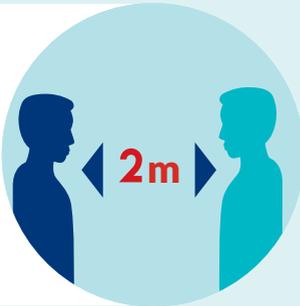
# Quick Reference Guide for Enforcement Officers

Please follow your local risk assessment protocols to determine COVID-19 risk in all work scenarios.

If you may need to enter a setting with a high risk of people with COVID-19 (e.g. hospital, care home, property where there is a confirmed or possible case), you should have PPE readily available (at a minimum, mask and gloves) for this purpose.

**Please remember – when interacting with people always...**

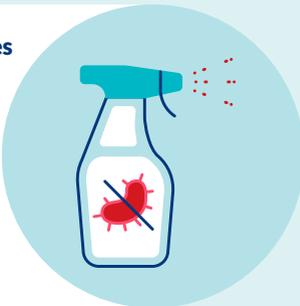
Keep a minimum distance of 2 metres where possible



Wash hands frequently (for at least 20 seconds) or use hand sanitizer with a minimum of 60% alcohol



Clean surfaces frequently including door handles, rails, hoists etc.



Avoid touching your face, nose and eyes



Do not go to work if you have symptoms of COVID-19 (a high temperature and/or a new continuous cough)

## When do you need PPE?

Risk assess each work scenario according to local protocols.

You should have PPE readily available in case you need it for the following settings (at a minimum, mask and gloves).

If you are likely to come into physical contact (within 2 metres) with someone and you are entering a setting where there is a high risk of someone with COVID-19 (e.g. care home, hospital, household where someone has COVID-19)

*or*

If you are entering a property where someone is in the **extremely vulnerable group advised to shield\***

### You should use:

- Disposable gloves
- Fluid repellent surgical mask (\*you may use a simple surgical mask if you are visiting a household where someone is extremely vulnerable and advised to shield, and no one has COVID-19 symptoms)
- Disposable plastic apron (risk assess)
- Eye protection (use if there is a risk of splashing)



## Safe use and disposal of PPE

- If you need PPE, follow the **guidance** on how to safely put on / take off PPE
- Use new mask, gloves and apron (if required) for each high risk setting visit.
- If you are in one setting (e.g. care home, hospital, property where someone has COVID-19) for a prolonged period, use mask for up to 8 hours maximum or until it becomes moist or damaged.
- Remove PPE as soon as you leave a setting. You shouldn't use a mask when moving from one setting to the next.
- Follow the **guidance** on how to decontaminate re-usable eye protection (if required) after use
- Double bag used apron, gloves and mask to safely dispose.
- Set aside from other waste for 72 hours before disposal in general waste
- Wash your hands after taking off PPE and handling waste.

**Guidance based on PHE advice 22 April 2020 and subject to change.  
Always check for updates on the [gov.uk](https://www.gov.uk) website.**

**If you have concerns about your visit or PPE please speak to your manager.**