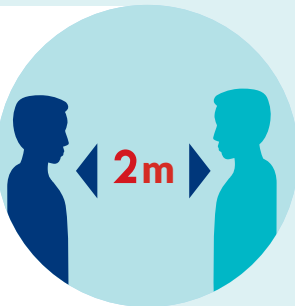


# Quick Reference Guide for Transport Service Workers

Do not go to work if you have symptoms of COVID-19, which are a high temperature and/or a new, continuous cough.

Remember to always:

Keep a minimum distance of 2 metres where possible



Wash hands frequently (for at least 20 seconds) or use hand sanitizer with a minimum of 60% alcohol



Clean surfaces frequently including door handles, rails, hoists etc.



Avoid touching your face, nose and eyes



Face masks are only needed by drivers and other transport service staff for children or adults with physical or learning disabilities.



## When do you need a face mask\*?

If you are in a vehicle helping to transport children or adults with physical or learning disabilities, and are within 2 metres of them (regardless of whether or not they are showing symptoms of COVID-19).

*\*Face masks do not need to be fluid-resistant.*

## Safe use and disposal of face masks

- Follow the guidance on how to safely put on/take off PPE.
- Only use masks once for each journey.
- Double bag the used mask to safely dispose.
- Set aside from other waste for 72 hours before disposal in general waste.
- Wash your hands after taking off the mask and handling waste.

**Guidance based on PHE advice 22 April 2020 and subject to change.  
Always check for updates on the [gov.uk](https://www.gov.uk) website.**

**If you have concerns about your visit or PPE please speak to your manager.**